



(Established in 1979)

[INTERNAL QUALITY ASSURANCE CELL]

NOTICE

Meeting I (2017-2018)

A Meeting of the Internal Quality Assurance Cell (IQAC) of the College will be held on 12.07.2017 at 1.00pm in the Meeting Room. All HODs and Coordinators of various Criteria are requested to be present in the meeting.

Agenda:

1. Review of the functioning of the various cells/committees
2. To innovate students admission process
3. To install drinking water purifiers for students and staff.
4. Any other matter to be discussed with the permission of coordinator.

Discussion

- Co-ordinators of various NAAC criteria committees have Briefed the functioning of cells.
- In order to make the admission process user friendly and smooth, online admission form submission process facility should be made available in college premises.
- Time to time students require to submit photocopies of certain documents. In order to make it easier for students provide photocopy facility for the students with nominal charges.
- Although internet made easy to get knowledge any time, "Book Reading Culture" should be boosted among the students
- Students and staff should be provided pure and good quality water. Hence water purifiers must be maintained regularly and if possible additional purifiers should be installed.
- Day by day Teaching- learning process is changing; hence some well equipped ICT class rooms should be prepared.



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Following I.Q.A.C. Committee members were present for the meeting:

Sl.No.	Name	Signature
1	Mr. Kishor Patil (Management representative)	
2	Mr. Rajesh Abhani (Management representative)	
3	Dr. N. B. Pawar, Principal	
4	Dr. Nalini Ramaswamy, Vice Principal	
5	Dr. Deepak Gaikwad , NAAC Coordinator	
6	Dr. K.G. Karandikar	
7	Dr. M.B.Khanvilkar	
8	Prof. B. M. Nannaware	
9	Dr. S.P. Panchgalle	
10	Ms. Sangeeta Menon	
11	Ms. G.S. Naik (Administrative Staff)	
12	Mr. D. S. Navale (Administrative Staff)	
13	Mr. Abbas Kothari (Community)	
14	Mr. Avinash Raut (Alumnus)	
15	Mr. D. Pillai (Industrialist)	
16	Mr. Rushikesh Pingale(Student Representative)	

Coordinator, IQAC



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Meeting II (2017-2018)

A Meeting of the Internal Quality Assurance Cell (IQAC) of the College will be held on 16.01.2018 at 1.00pm in the Meeting Room. All HODs are requested to be present in the meeting.

Agenda:

- 1 To discuss the progress of the activities suggested during previous meeting on 12/07/2017
2. To take a note of other activities conducted by various departments
3. Any other matter to be discussed with the permission of IQAC coordinator.

Discussion

- IQAC committee went through the previous plans and their implementations. There was also a discussion about the progress for reaccreditation process and asked for suggestions if any.
- In view of maintaining "Book Reading Culture", various publishers/Retailers are invited by Library department and Book Exhibition was organized during 2nd-3rd Aug.2017
- Online admission form submission facility and Photocopy machine made available for students. This work was done by needy students for which they were paid significant amount by the institution.
- Two water coolers are installed, one on each floor of college building.
- Arts and Commerce departments are suggested to organize workshops for the students.



KHALAPUR TALUKA SHIKSHAN PRASARAK MANDAL'S
K.M.C COLLEGE, KHOPOLI.
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Action Taken Report (2017-2018)

Action taken report on the decisions of the IQAC meeting held on 12/07/2017 and 16/01/2018 to implement the decisions of the above mentioned meeting of the IQAC, the following actions were taken

Sr. No.	Proposed by IQAC	Action taken
1.	Invite publishers/Retailers for Book Exhibition	Arranged on 2 nd -3 rd Aug.2017
2.	Make photocopy facility available for the students	Photocopy machine made available for students
3.	Workshop for Commerce students regarding Investment awareness	Organized on 21 st August 2017
4.	Provision for online admission form submission facility for students	Facility provided
5.	Workshop on revised Exam pattern for B.A. students	Conducted
6.	Installation of Water cooler / purifier in each floor	Installed two water coolers and are in use
7.	Improve the facilities of ICT classrooms	In progress


Coordinator, IQAC